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|  | **VKC Petty Cash Portal**  **Project Go-Live Sign off** |  |

**Purpose**

The Project Acceptance ensures that the deliverables, requirements, and expectations are met, approved, and accepted.

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|  | **Project/Phase Identification** | | | | | | | |
|  | **Project Name and Phase** | | | **CPI/Project Number** | | | **Project Type** (Business Consulting, Implementation, Upgrade, Internal, other) | |
|  | VKC Petty Cash Portal– Project Go Live sign off | | |  | | | Web Application | |
|  | **Customer Name** | | | **Customer Number** | | | **Planned Start/Finish** | |
|  | VKC group division 2 | | |  | | |  | |
|  | **Project Sponsor** | | **Program Manager** | | | **Project Manager (Customer)** | | |
|  | VKC group division 2 | | Mr.Jagadeesh | | | Jinson Jose | | |
|  | **Project Manager (SAP)** | | **SAP Service Partner(s)** | | | **Project Manager (Service Partner)** | | |
|  |  | | Mukesh Infoserve Private Ltd | | | Mr.Rajesh N | | |
| **Phase Deliverable(s) Description** | | | | | | | | |
| **WBS #** | | **Deliverable(s)** | | | **Receiving Organization** | | | **Date Submitted** |
| 1. | | VKC Petty Cash Portal Go-Live successful | | | VKC group division 2 | | |  |

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| **Accepted by** | | | | |
| **Project Manager, Customer** | | | | |
| **Yes** | **No** | Mr. Jinson Jose | | |
| ***Name*** | ***Signature*** | ***Date*** |
| **Project Manager, Consulting** | | | | |
| **Yes** | **No** | Mr.Rajesh N | | |
| ***Name*** | ***Signature*** | ***Date*** |

